

RESOLUTION NO. 2019-186

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ELK GROVE ADOPTING A FACILITY RENTAL FEE SCHEDULE FOR THE ELK GROVE COMMUNITY CENTER, CIVIC CENTER COMMONS, AND OLD TOWN PLAZA

WHEREAS, the City Council approved the Civic Center Master Plan on January 13, 2016, which includes the Elk Grove Aquatics Center, Commons, and Community Center. The Aquatics Center opened to the public in May 2019 and the Commons is almost complete. Construction began on the Elk Grove Community Center in May 2018 as part of phase one of the project and should be operational in Fall 2019. These areas will add recreational and leisure opportunities in the City of Elk Grove; and

WHEREAS, the Community Center is a 28,000 square foot building with a 500 person banquet hall, conference room, commercial kitchen, and catering pantry. It will also be home to the Senior Center of Elk Grove, the American Legion Post, The Veterans of Foreign Wars and the Marine Corps League; and

WHEREAS, Old Town Plaza is an existing public space located adjacent to Elk Grove Boulevard and Railroad Street. The Plaza is undergoing renovations to enhance its appeal as a gathering space. Phase One of the project added a restroom and paving. Phase Two includes a formal entrance plaza with public seating, bike parking, and landscape and hardscape features. Phase Three includes a large pavilion, additional lighting and seating, as well as public art. Staff envisions this facility to be a highly desirable rental location for fairs, markets, concerts, and other community gatherings in the future; and

WHEREAS, the City plans to operate these facilities as rentable space to host private gatherings such as weddings, anniversaries, and birthdays as well as public events like concerts, conferences, meetings, and special events. To recover costs from these uses for the operations and maintenance of the facilities, staff is recommending the following fees; and

WHEREAS, for the purpose of these fees, Laguna Ridge residents receive a discounted fee to reflect the use of Community Facilities Funds for operation of facilities serving Laguna Ridge residents; City of Elk Grove residents, non-profit organizations, and Veteran's Groups will also receive reduced fees as noted below; and

WHEREAS, staff will evaluate the facility rental fees periodically to ensure they are within market rates and are reasonable based on the operating costs for the facilities.

WHEREAS, a public hearing notice containing the proposed fee schedule was duly published, as required by law, and a public hearing on the proposed fees was held on August 28, 2019.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Elk Grove hereby finds that the below fees do not exceed the reasonable costs to the City to provide the services identified below, and the City Council hereby adopts and approves the following user fees for the Elk Grove Community Center, the Civic Center Commons, and Old Town Plaza effective as of the date of this Resolution:

ELK GROVE COMMUNITY CENTER FEES

ALL RENTALS (Indoor & Outdoor) WILL BE SUBJECT TO A REFUNDABLE DEPOSIT OF 50% OF TOTAL FEES. IF DAMAGES OCCUR DURING RENTAL, EXPENSES WILL BE DEDUCTED FROM THIS DEPOSIT

DAY AND TIME OF USE	PROPOSED FEE
<u>Peak Hours (Friday - Sunday)</u>	
12 hour rental of Main Hall & Kitchen Fee for Laguna Ridge Residents or Elk Grove Non-Profit Organizations	\$3,000
12 hour rental of Main Hall & Kitchen Fee for Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	\$3,300
12 hour rental of Main Hall & Kitchen Fee for Non-Elk Grove Residents or Other Organizations	\$3,630
<u>Off Peak Hours (Monday-Thursday)</u>	
Hourly Fee for Main Hall & Kitchen for Laguna Ridge Residents or Elk Grove Non-Profit Organizations	\$160/hr
Hourly Fee for Main Hall & Kitchen for Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	\$175/hr
Hourly Fee for Main Hall & Kitchen for Non-Elk Grove Residents or Other Organizations	\$190/hr
Hourly Fee for Individual Room Rentals of Laguna, Franklin or Sheldon Rooms for Laguna Ridge Residents or Elk Grove Non-Profit Organizations	\$110/hr
Hourly Fee for Individual Room Rentals of Laguna, Franklin or Sheldon Rooms for Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	\$125/hr
Hourly Fee for Individual Room Rentals of Laguna, Franklin or Sheldon Rooms for Non-Elk Grove Residents or Other Organizations	\$140/hr
Use of the Kitchen during individual room rentals (all persons, organizations, or entities)	\$ 75 per rental
<u>Both Peak or Off Peak Hour Rentals</u>	
Conference Room	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 50/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$ 65/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$ 80/hr
Veteran's Hall	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 75/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$100/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$125/hr
Commercial Kitchen – Sole Rental Only	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 50/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$ 65/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$ 80/hr

Extra Amenities	
Portable Bar (all persons, organizations, or entities)	\$50 per event

OUTDOOR SPACE RENTALS

Peak Hours (Friday-Sunday)

The Commons for Special Events	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$200/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$220/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$245/hr

The Veteran's Grove	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$110/day
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$125/day
(C) Non-Elk Grove Residents or Other Organizations	(C) \$140/day
(D) Veterans Groups	(D) \$ 0 /day

Old Town Plaza for Special Events (4 hour minimum)	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 50/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$ 65/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$ 80/hr

Off Peak Hours (Monday-Thursday)

The Commons for Special Events	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$160/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$175/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$190/hr

The Veteran's Grove	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 85/day
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$100/day
(C) Non-Elk Grove Residents or Other Organizations	(C) \$125/day
(D) Veterans Groups	(D) \$ 0/day

Old Town Plaza for Special Events (4 hour minimum)	
(A) Laguna Ridge Residents or Elk Grove Non-Profit Organizations	(A) \$ 50/hr
(B) Elk Grove Residents or Non-Profit Serving Elk Grove Organizations	(B) \$ 65/hr
(C) Non-Elk Grove Residents or Other Organizations	(C) \$ 80/hr

STAFFING

(Fees applicable to all persons, organizations, or entities)

City Staff	\$20/hr
Security Officer	\$30/hr

For purposes of the above fees, the following definitions apply:

- A "Laguna Ridge Resident" shall mean a natural person who resides within the boundaries of the Laguna Ridge Specific Plan.
- An "Elk Grove Resident" shall mean a natural person who resides within the boundaries of the City of Elk Grove.

- An "Elk Grove Non-Profit Organization" shall mean (1) a not-for-profit organization in good standing with the Internal Revenue Service with an address within the City of Elk Grove boundaries; or (2) a government agency with an address in Elk Grove.
- A "Non-Profit Serving Elk Grove Organization" shall mean: (1) a not-for-profit organization in good standing with the Internal Revenue Service which provides services for Elk Grove residents or businesses with an address outside of the City of Elk Grove; or (2) a government agency that serves the Elk Grove community but has an address other than Elk Grove.
- A "Veteran's Group" shall mean a non-governmental organization whose primary purposes is to support and/or serve United States military veterans, such as the American Legion Post, The Veterans of Foreign Wars, and the Marine Corps League.
- "Other Organizations" shall mean any for-profit, non-profit, or government agency not listed in the above definitions.

AND, BE IT FURTHER RESOLVED that the City Council of the City of Elk Grove hereby adopts the Facility Rental Fee Schedule as shown herein, which fee schedule supersedes any and all previously adopted fee schedules for the Elk Grove Community Center, Civic Center Commons, and Old Town Plaza.

PASSED AND ADOPTED by the City Council of the City of Elk Grove this 28th day of August 2019




STEVE LY, MAYOR of the
CITY OF ELK GROVE

ATTEST:

APPROVED AS TO FORM:



JASON LINDGREN, CITY CLERK



JONATHAN P. HOBBS,
CITY ATTORNEY

CERTIFICATION
ELK GROVE CITY COUNCIL RESOLUTION NO. 2019-186

STATE OF CALIFORNIA)
COUNTY OF SACRAMENTO) **ss**
CITY OF ELK GROVE)

I, Jason Lindgren, City Clerk of the City of Elk Grove, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Elk Grove at a regular meeting of said Council held on August 28, 2019 by the following vote:

AYES: COUNCILMEMBERS: *Ly, Hume, Detrick, Nguyen, Suen*

NOES: COUNCILMEMBERS: *None*

ABSTAIN: COUNCILMEMBERS: *None*

ABSENT: COUNCILMEMBERS: *None*



Jason Lindgren, City Clerk
City of Elk Grove, California

